



JSA SUPPLEMENT COVID-19 RISK ASSESSMENT TOOL

In order to ensure the safety and health of our employees, TEAM is implementing a COVID-19 risk assessment screening process. This risk assessment should be used in conjunction with the JSA each day to assesses each member of a work crew. If a question is answered YES, use the Guidance information below.

COVID-19 SCREENING QUESTIONS

1. Are you presently suffering from flu-like symptoms (e.g. fever of 100.4°F or greater, chills, cough, difficulty breathing)? (Fever should be one of the symptoms)
 Yes
 No

2. In the past 14 days, have you traveled to and from CDC level 3 areas, traveled on a cruise ship or traveled to a state considered high risk or with an active outbreak?
 Yes
 No

If so, where and when did you travel? _____

3. In the past 14 days, have you been in close contact (approximately 6 feet) for a prolonged period of time with a person known to have tested positive for COVID-19, had direct contact with infectious secretions of a COVID-19 case (e.g. being coughed on) or been notified by any authority that you should consider yourself exposed to that virus?
 Yes
 No

4. List and acknowledge any additional client specific screening requirement(s) (not covered above) below.

The information provided herein will be considered personal and confidential and will only be used to compile accurate data to ensure our client that TEAM has fulfilled the screening requirements set forth.



GUIDANCE ON ANSWERED QUESTIONNAIRES

Based on TEAM employee answers to each employee’s answered questionnaire, the requirements below must be instituted.

2. If the answer to the first question on current symptoms is YES (one of the symptoms should be fever), do not allow the employee to perform work until they have been formally cleared through a healthcare provider. Employees are to contact their Primary Care Provider to receive a diagnosis or testing.
3. If the answer to the second question regarding travel is YES, please do not allow the employee to work until 14 days after their trip and conformation that their body temperature has been verified to be below 100.4°F/38C.
4. If you answer YES to the third question, per CDC guidelines, you should self-quarantine for a minimum of 14 days. If you remain symptom free for the 14 days or receive a negative COVID-19 test result, you may return to work.

In all cases employees must follow the advice of health care professionals and the appropriate health authorities.

TEMPERATURE CHECK PROTOCOL

Assisted Temperature Check

- Perform hand hygiene - Sanitize hands in front of the individual using an alcohol-based hand sanitizer with alcohol content of at least 60%.
- Put on a face mask, face shield and a single pair of disposable gloves.
- Following the instructions that come with the thermometer, check individual’s temperature using a NON-CONTACT Thermometer Only -- Verify that it is below 100.4 F / 38C.

Individual Temperature Check

- Following the instructions that come with the thermometer, Individual will take their own temperature and confirm it’s below 100.4F / 38C
- Alcohol based hand-sanitizer/wipes will be required to clean the thermometer between uses.
- Remove and discard any PPE worn during these temperature checks before leaving area. Ensure waste is sealed and gloves are used for disposal
- Perform hand hygiene

Supplies Required

- Nitrile Gloves
- Washed hands or Alcohol Based Hand Sanitizer
- Alcohol Wipes
- Non-contact Thermometer
- Face shield
- Face Mask*

A NIOSH-approved N95 is preferred. However, surgical masks are an acceptable alternative when used with a face shield.



PRECAUTIONS AND RECOMMENDED PPE

- Notify your supervisor immediately if you start experiencing symptoms.
- Wash your hands (minimum of 20 seconds) by wetting hands, apply soap, rub hands for 20 seconds and rinse.
- Use hand sanitizer if washing facilities are not available.
- General cleaning and disinfecting - Practice routine cleaning of frequently touched surfaces (for example: tables, doorknobs, light switches, handles, desks, toilets, faucets, sinks) with household cleaners and EPA-registered disinfectants that are appropriate for the surface.
- Avoid gathering in groups in enclosed spaces and close contact with others.
- Don't shake hands with others. (elbow bumps are a good alternative)
- Using nitrile or latex gloves to prevent exposure to surface borne contamination can be effective if you exercise good hygiene (don't touch your mouth or face with your gloved hand) remove gloves after cleaning or use.
- Masks or respirators should only be used by those who are sick. Wearing masks or respirators by those not infected are not proven to be effective in preventing you from contracting the virus.

Additional Precautions

Additional precautions for working employees should include:

- Body temperature should be verified each day prior to allowing employees to work.
- Emphasize to employees to exercise Stop Work Obligation (SWO) and notify their supervisor immediately if they are concerned about potential exposure from a co-worker or another contractor who may be showing symptoms. TEAM supervisors should verify that appropriate safety precautions have been implemented.
- If an employee refuses to work due to concerns related to exposure to the COVID-19 virus during travel for work or exposure at the worksite, the following guidance should be used.
 - Emphasize to employees that they have a right to exercise Stop Work Obligation (SWO) if they have a concern regarding traveling in a work capacity or risk of exposure at a worksite. Should this occur, it will be managed in accordance with the established requirements in TEAM's Stop Work Obligation Policy. This will include:
 - Employee exercise Stop Work Obligation and notifies their supervisor or HSE representative.
 - The COVID-19 Risk Assessment screening tool will be used to determine if any member of the work crew (including the employee who exercised the SWO) poses a risk to others.
 - If there are no employees who pose a risk based on the screening, the Stop Work Obligation will be considered to be adequately resolved (if the site the employee is working at has implemented the screening criteria as well). Should the employee continue to refuse to work after all assurances are provided, the District Manager (or Workforce Manager) and the HR Business Partner will determine path forward.
 - If the employee refuses to travel by air due to risk of contracting the virus, district management will evaluate workforce planning and determine course of action.

Hand Hygiene Protocols

Hand Hygiene with Alcohol-based Hand Sanitizer		
1. Remove jewelry. Apply enough product to open palms.** 	2. Rub hands together palms to palms 	3. Rub in between and around fingers 
4. Cover all surfaces of the hands and fingers 	5. Rub backs of hands and fingers. Rub each thumb. 	6. Rub fingertips of each hand in opposite palm 
7. Keep rubbing until hands are dry. **The volume required to be effective varies from product to product. Enough product to keep hands moist for 15 seconds should be applied. Do not use these products with water. Do not use paper towels to dry hands.		
Note: Wash hands with soap and water if hands are visibly dirty or contaminated with blood or other body fluids. Certain manufacturers recommend washing hands with soap and water after 5-10 applications of gel.		

Hand Hygiene with Soap and Water		
1. Remove jewelry. Wet hands with warm water 	2. Add soap to palms 	3. Rub hands together to create a lather 
4. Cover all surfaces of the hands and fingers 	5. Clean knuckles, back of hands and fingers 	6. Clean the space between the thumb and index finger 
7. Work the finger tips into the palms to clean under the nails 	8. Rinse well under warm running water 	9. Dry with a single-use towel and then use towel to turn off the tap 
Minimum wash time 10-20 seconds.		